

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

June 18, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 18th day of June, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present included Assistant District Attorney David Batton, Purchasing Agent Melinda Duke, Brenda Wakeman, Denise Ellison, Jim Williams, John Echols, Valorie Mattheus, Gayla Sukenis, Joel Pruett, James Johnson, Rhett Burnett, Joe Lester, Annette Pretty, Paul Meyer, Pud Wood and Peggy Laizure.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of June 11, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table County Bid #EB-1564 – One-Year (1) Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board  
. The bid term will be from July 1, 2012 through June 30, 2013.

# CLEVELAND COUNTY BID SUMMARY

## List of Individual Bidders

### PAB Moving

BID: #EB-1564  
DEPT: Election Board  
DATE OPENED: 6-18-12

1

**List of Individual Items**  
Non-Encumbered Contract for Voting  
Equipment Carrier Service for Ballot Boxes,  
Boxes, Voting Booths and any other  
additional equipment, for the Cleveland  
County Election Board

Awarded To:  
Tabled 6-18-12

<b>AWARDED TO:</b> <b>6/25/2012</b> <b>PAB Moving</b>
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The bid term will be from July 1, 2012  
through June 30, 2013.

**ELECTRONIC EQUIPMENT  
CARRIER SERVICE PER HOUR:**

\$85.00

Bid Meet Specs: Yes or No

YES

Hauling Experience:

Previous hauling with  
PAB Moving & MAH Moving

Contact Information:

Contact Person:

Randi Boothe

Telephone #:

405-503-0696

Fax #:

NON-COLLUSION AFFIDAVIT:

YES

PA-102(1982)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rod Cleveland, to table County Bid #COM2-1565 – The purchase of one (1) 2012 or newer, self-propelled Rotary Broom for the County Commissioners to the end of the meeting to allow District #2 foreman Paul Meyer to look at the bid.

**CLEVELAND COUNTY BID SUMMARY**

**List of Individual Bidders**

Kirby-Smith Machinery, Inc.

BID: #COM2-1565

DEPT: Commissioners

Awarded To:

DATE OPENED: 6-18-12 1

Kirby-Smith

List of Individual Items

Machinery, Inc.

The purchase of one (1) 2012 or

on 6-18-12

newer, Self-Propelled Rotary

Broom for the District #2 County Commissioner.

PROPOSAL:

MAKE: Broce

MODEL: RCT-350

WARRANTY: 1 yr/1000 hrs - full machine

CAN BE DELIVERED BY: 3 weeks ARO

BID PRICE: \$46,322.00

Exceptions:

Contact Information:

Name: Pud Wood

Title: Governmental Sales

Address: 6715 West Reno Oklahoma City, OK 73127

Telephone: 405-495-7820

Fax: 405-787-5973

NON-COLLISION AFFIDAVIT: YES

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rusty Sullivan, to table County Bid #HWY-1560 – Four-month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from July 5, 2012 to November 4, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Purchasing Agent, Melinda Duke, George Skinner moved, seconded by Rod Cleveland to award County Bid #SHE-1562 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County to low bidders per bid summary sheet. The bid term will be from July 1, 2012 through June 30, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rusty Sullivan, to award County Bid #COM3-1563 – The Purchase and Installation of two (2) 2012 or newer, 15 foot demolition bed ½ round dump body, for the District #3 County Commissioner to Leach Trailers at \$13,455.00 each.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the May, 2012 Monthly Report of County Assessor David Tinsley.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following contracts for services as a teaching assistant for the The Early Foundations Replication Project from July 1, 2012 to June 30, 2013. The Health Department will pay \$0.555 per mile as per the State Travel Reimbursement.

- a. Miranda Steffen, \$14.00 per hour, not to exceed \$13,381.00
- b. Esther Louise Shafer, \$12.00 per hour, not to exceed \$11,632.00
- c. Chio Saetern, \$12.00 per hour, not to exceed \$11,632.00
- d. Kathleen Thompson, \$10.00 per hour, not to exceed \$9,711.00
- e. Videsha Marya, \$12.00 per hour, not to exceed \$11,631.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Interlocal Agreement between the Cleveland County Board of County Commissioners and McClain County Board of County Commissioners from July 1, 2012 through June 30, 2013.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to renew the contract between the Cleveland County Sheriff and ESW Correctional Healthcare LLC, an Oklahoma Limited Liability Company and Subsidiary of Sooner Medical Staffing LLC, an Oklahoma Limited Liability Company for Medical Staffing and Administration in the F. DeWayne Beggs Detention Center from July 1, 2012 to June 30, 2013. The monthly reimbursement rate will be based on the average daily population for a month as follows:

- Less than 350 inmates, \$52,915.00
- Between 351 and 400, \$57,750.00

- Between 401 and 450, \$61,750.00
- Between 451 and 500, \$67,415.00
- Between 501 and 550, \$72,250.00
- More than 551, \$77,100.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to dispose the following vehicle from the Cleveland County Sheriff’s Office that was totaled in a fire:

- a. B331.0179 2006 Ford Crown Victoria VIN/2FAHP71W26X149360

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to renew the Planned Maintenance Agreement between the Cleveland County Health Department and Clifford Power Systems, Inc. to perform maintenance on a 300 KW Kohler Generator located at 250 12<sup>th</sup> Ave. NE, Norman. Maintenance includes two planned maintenance inspections per year at six month intervals for an annual cost of \$931.00 and a two hour Load Bank Test at time of planned maintenance visit for an annual cost of \$768.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the agreements between the Cleveland County Commissioners for Juvenile Detention with the following entities: Agreements are for the period of July 1, 2012 to June 30, June 30, 2013.

- a. Sequoyah Enterprises @ \$23.26 per day per child.
- b. Muskogee Youth Services @23.27 per day per child.
- c. Osage County Juvenile Detention Center @ \$27.05 per day per child

The vote was: George Skinner, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to designate Rod Cleveland as an official board member with Rusty Sullivan as an alternate to Circuit Engineering District 5.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the agreement between the Board of County Commissioners, Cleveland County and National Association of Counties, (NACO) to participate in the NACO Prescription Discount Card Program.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to rescind and re-award Bid #BE-1556 – Awarded in the June 11, 2012 Commissioner’s meeting. Page 1, first item, Jumbo Roll Bath Tissue, Tork Advanced, T2 System, #12024402, was awarded to Xpedx for \$27.98, but should have been awarded to Empire Paper Company for \$26.24. Awarded in June 11, 2012 Commissioners’ Meeting.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the agreement between the Cleveland County Board of Commissioners and TechRadium for the use of “IRIS Software.” Agreement period is July 1, 2012 to June 30, 2013 in the amount of \$485.00 annually. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the resolution for Cleveland County to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Group and the Intent to Participate in ACCO Self-Insurance Group in the amount of \$328,362.00 for July 1, 2012 through June 30, 2013. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the agreement between the Cleveland County Commissioners and Thomson Reuters (West) Clear Services. The agreement is for July 1, 2012 to June 30, 2013 in the amount of \$4,703.00. The agreement also has the option to renew for the periods of July 1, 2013 to June 30, 2014 at \$4,844.00 and July 1, 2014 to June 30, 2015 at \$4,989.00. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to renew the maintenance agreement between the Cleveland County Election Board and Sooner Copy Machines, Inc. for October 9, 2011 to October 8, 2012. Copies are for Sharp MX5500N, \$0.0095 per B&W copy and \$0.058 per color copy. Sharp MX3501, \$0.01 per B&W copy and \$0.068 per color copy. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to dispose of of the following equipment from the Cleveland County Election Board which was junked:

- a. SL 220-2 Heater
- b. SL 22.9 17” LCD Monitor
- c. SL 222.11 Aspire Series Computer
- d. SL 222.12 Computer System
- e. SL 222.13 Computer System
- f. SL 222.18 Computer System

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0038 – H2	12-5656 – SM2	12-0449 – T2A
12-0321 – C2		12-1129 – T2A
12-0370 – C2	12-0241– MD2	12-1411 – T2A
12-0519 – R3BS2A	12-0529 – MD2	12-2636 – T2A
12-2751 – SM2	12-0542 – MD2	12-2840 – T2A
12-3232 – SM2	12-3037 – MD2	12-4196 – T2A
12-3528 – C2	12-4566 – CFB2	12-4515 – T2A
12-3867 – C2	12-4399 – CFBRE2	12-4565 – T2A
		12-4699 – T2A
12-5038 – SM2	12-4548 – CFBRE2	12-5588 – T2A
12-5039 – SM2		12-5714 – T2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 94,950.38
b. Highway Fund	32,471.06
c. Health Fund	10,499.37
d. Sheriff Service Fee Fund	4,164.69
e. Sheriff Commissary Fund	15,370.63
f. Sheriff Jail Fund	1,553.73
g. Sheriff Revolving Fund	33,678.92
h. Treasurer Certification Fee Fund	142.00
i. Drug Court Revolving Adult Fund	211.18
j. Fair Board Fund	4,197.85

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

There was no new business to come before the Board.

All three Districts are busy with repairing streets and roads. Rusty Sullivan said work would begin soon on the Election Board parking lot.

There no comments from the public.

George Skinner moved, seconded by Rusty Sullivan, to award County Bid #COM2-1565 – The purchase of one (1) 2012 or newer, self-propelled Rotary Broom for the County Commissioners to Kirby-Smith Machinery, Inc.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

There being no further business to come before the Board, Rod Cleveland moved, seconded by Rusty Sullivan to adjourn at 9:15 a.m.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

There was no New Business to come before the Board.

Rod Cleveland said the Fairgrounds parking lot would be striped and the Election Board lot was next on the list.

There were no Public Comments.

Rod Cleveland moved to adjourn at 9:15 a.m., seconded by Rusty Sullivan.  
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried

(Clerk’s note: Agenda was posted June 15, 2012 @8:39 a.m.)